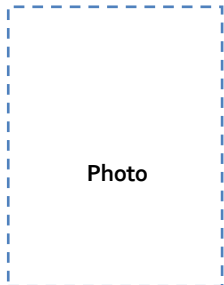




2024/25 Application Form

For official use only

Date Received
Student ID
Course Code



Only submit one application. If you need to change or add anything please call Central Admissions Office

1 Personal Details (BLOCK CAPITALS)

Family name

Title (Mr/Mrs/Miss/Ms)

Previous Family Name

ULN

First name

Second name

Date of Birth

Age on 1 January 2022 yrs

Male

Female

Home Address

Tel No (home)

Tel No (mobile)

Providing your mobile number gives us the permission to contact you by text with regard to your application

E-mail

2 What would you like to study?

If you are NOT sure which course you wish to study, please discuss your career options with a Career Advisor at ACE College.

Course area	Level	Full time	Internship
1st Choice	Dip /Cert	/ Part-time	

What career are you aiming for?

Explain briefly why you are applying for these courses.

Continue on a separate sheet if necessary

OFFICIAL USE ONLY: Course Code				
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Important Note: Please ensure that you put the correct postage on your envelope. Mail delivery companies may not deliver your application form to us if the postage is underpaid.

Where did you hear about the course Course Guide Careers Web Other
Family/friend Press advert

11 Reference- If you wish to add a reference in support of your application please enclose a separate sheet.

12 Data Protection Statement

The Ace College of Media & Design uses this application form to collect information about you for various administrative, academic and health and safety reasons.

This information may be shared with other government and educational organizations for the purposes of administration, careers and other guidance. Other organisations with which we will share information include educational institutions and organisations performing research and statistical work on behalf of Ace College or its partners.

I agree to Ace College of Media & Design processing personal data, including data about my criminal convictions, my learning difficulties and medical conditions which Ace College obtains from me or other parties. I agree to the processing of such data for any purposes connected with my course application, my health and safety or any other legitimate reason.

Signed (applicant) _____

Date _____

Please return the completed application form to:

Ace College of Media & Design,
Central Admissions Office,
Avalon complex 1st Floor,
P/Bag 145, Blantyre, Malawi

Or deliver by hand at the Registrations Office at the College

For official use only

Acknowledgement sent:

Date

Passed to:

College

Date

Details of any contact - phone calls/interview/letters sent etc

Date

Special requirements

Form details completed

Outcome: Ok to offer

Intervention required:

AS to contact

Interview

with _____

Offer details

EXAMINATIONS, DELIVERY&PAYMENTS:

Students will be required to pay examination fees (our courses are not split as separate subjects or modules) as follows;

- **Professional Certificates (6 months):** \$300 and **Diploma (1 year):** \$270 payable 2 months before Examinations. All examinations fees shall be payable to the examining body through Ace College.

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- **Eligibility:** All students applying for the Diploma should be holders of a Professional Certificate in Graphic Design or its equivalent. Those with field experience and related qualifications will be considered. Professional Certificate applicants should be holders of the M.S.C.E. or its equivalent. Basics in Computer applicants should be fluent in English and at least JCE holder. Tuition fees are subject to negotiable installments.

DELIVERY:

Classes are offered on weekends, week-days (Monday-Friday) and open and distance learning (ODEL). Class schedules are subject to change and all students will be advised.

All courses are accredited and certified by the Animaster College of Animation, one of India's leading University of Design and Animation.

Website: www.animaster.com

PAYMENTS:

IMPORTANT NOTE: *Make Tuition and Examination fee payment through the following bank details:*

BRANCH: NATIONAL BANK VICTORIA AVENUE
ACC NAME: ACE COLLEGE OF MEDIA & DESIGN
ACC #: 1001354562
SWIFT CODE: NBMAMWWW
